

## Berkshire Record Office: Re-use fees

### Print media

#### Re-use of images

Print run	Non-profit making local societies, single country use	Standard rate, single country use	Standard rate, worldwide use
up to 999	£5	£15	£30
1000-4999	£10	£50	£100
5000-above	£20	£150	£300

Fee covers one black and white or colour image, inside page(s), up to a full page.

For re-use on cover, please double the standard rate.

The Record Office would also expect to receive a free copy of the publication for its library.

#### Re-use of complete transcripts of documents

Number of words	Non-profit making local societies, single country use	Standard rate, single country use	Standard rate, worldwide use
up to 2,000 words	Free	£5	£10
2,001-10,000 words	£5	£20	£40
10,001-above	£20	£100	£200

The Record Office would also expect to receive a free copy of the publication for its library.

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### Television, film and radio

Re-use of images or transcripts as above

	Standard rate, single country use	Standard rate, worldwide use
First use	£150	£300
Repeat use @ 33%	£50	£100
DVD use	£150	£300

Additionally, the Record Office will charge a facility fee for filming or recording time, based on time required, at the Office's research rate (currently £20 per hour).

### Websites and other electronic communications media

An annual licence is available per image or transcript, at a fee of £50 per year.

### Exhibitions

Re-use of images or transcripts is free as long as entry to the exhibition is free.

If there is an entrance fee to the exhibition: £150 per image or transcript.

### Other commercial use

Such as advertising, items for sale: £600 per image.