

## Berkshire Record Office: Re-use fees

### Print media, including publication on CD

#### Re-use of images

Print run	Non-profit making local societies, single country use	Standard rate, single country use	Standard rate, worldwide use
up to 999	£5	£15	£30
1000-4999	£10	£50	£100
5000-above	£20	£150	£300

Fee covers one black and white or colour image, inside page(s), up to a full page.

For re-use on cover, please double the standard rate.

Worldwide use refers to publication in more than one country, rather than distribution in more than one country.

The Record Office would also expect to receive a free copy of the publication for its library.

#### Re-use of complete transcripts of documents

Number of words	Non-profit making local societies, single country use	Standard rate, single country use	Standard rate, worldwide use
up to 2,000 words	Free	£5	£10
2,001-10,000 words	£5	£20	£40
10,001-above	£20	£100	£200

The Record Office would also expect to receive a free copy of the publication for its library.

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### Television, film and radio

Re-use of images or transcripts as above

	Standard rate, single country use	Standard rate, worldwide use
First use	£150	£300
Repeat use @ 33%	£50	£100
DVD use	£150	£300

Additionally, the Record Office will charge a facility fee for filming or recording time, based on time required, at the Office's research rate (currently £22 per hour).

### Websites and other electronic communications media

Non-profit making local societies and similar users can license re-use for a fee of £5 per image.

For all other users, an annual licence is available per image or transcript, at a fee of £50 per year.

### Exhibitions

Re-use of images or transcripts is free as long as entry to the exhibition is free.

If there is an entrance fee to the exhibition: £150 per image or transcript.

### Other commercial use

Such as advertising, items for sale: £600 per image.